### Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of
Transportation has more than
3,400 employees statewide
with regional facilities in
Knoxville, Chattanooga,
Nashville and Jackson. TDOT's
headquarters is located in
downtown Nashville.

## What we do:

The TDOT Freight Planning Office is responsible for collaborating with transportation agencies and public and private partners to coordinate statewide freight planning efforts. Freight planning is an important component of state and metropolitan transportation planning processes. Because of its strategic central location, Tennessee's freight infrastructure is critical to trade flows throughout the country.

For more information on TDOT Learning & Development, please see link below:

https://www.tn.gov/tdot/tr ansportation-freight-andlogistics-home/freightplanning.html



# TDOT Intern Freight Planning Office

Location: Nashville, TN Compensation: \$20.00/hourly

#### Overview

The Tennessee Department of Transportation is currently hiring a student intern for the Headquarters Freight Planning Office. This intern will provide technical assistance for Tennessee's Railroad Programs including working with inventory and crash data, safety analysis, and projects. The intern will also work on numerous projects of various sizes and types to learn the basics of Engineering and Project Management at TDOT.

## Responsibilities

- Shadow rail safety inspectors and state safety oversight officer as rail inspections are performed.
- Become familiar with the TDOT Railroad Crossing Safety Improvement (Section 130) Program and assist engineers in working with inventory and crash data, safety analysis, and projects.
- Enter data into appropriate programs and databases.
- Analyze data for projects and safety recommendations.
- Make site visits to project locations.
- Review project plans, contracts, and invoices.
- Evaluate and recommend improvements to the TDOT Rail Preservation grant program.

# Qualifications

- Junior, or Senior Class Status required as of May 2024 OR recent Graduate as of Spring 2023.
- Engineering major (any concentration) required.
- Legally authorized to work in the U.S.
- Strong verbal and written communication skills and familiarity with Microsoft Office preferred.
- Familiarity with urban planning, logistics, supply chain, business, or public administration concepts.

To be considered for this position, please apply via <u>SurveyMonkey</u>.

Please attach a two (2) page maximum résumé and a transcript to your application.

Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.